

National Internship Announcement

GIZ is a federally owned enterprise and is supporting the German Government in achieving its objectives in the field of international cooperation for sustainable development.

Under its umbrella, the GIZ Green Cluster in Cambodia combines a range of projects that promote sustainable agriculture and value chain development, biodiversity, climate resilience, and private sector engagement. These efforts are guided by GIZ's overarching mandate to foster sustainable development through technical cooperation and capacity development, empowering individuals, institutions, and systems to plan and implement their own solutions.

We are currently seeking a motivated and enthusiastic full-time national intern to join our team. The intern will support the management team across the cluster to enhance the current outreach and facilitate future growth of the projects, based in **Phnom Penh**, Cambodia.

The main tasks of the position include:

- Provide communication and coordination support to management teams across all Green Cluster projects.
- Support Advisors on research and development project activities
- Support daily operations, preparing meetings, updating project calendars, assisting with event organization, maintaining databases, and contributing to the monitoring and evaluation (M&E) system.
- Assist in managing photography for events, field visits, and other related activities, including taking photos and organizing digital files.
- Prepare meeting minutes and reports for supervisors in the preferred language (Khmer or English).
- Provide administrative support to the team as required.
- Perform other project-related tasks as assigned by the supervisor.

Qualifications and Skills Required

- Currently pursuing or recently completed a bachelor's degree in public relations, Design, Communications, Business Administration, Agronomy, Agricultural Economics, or a related field.
- Excellent written and verbal communication skills in Khmer and English are a must.
- Familiarity with social media platforms and content creation for digital media.
- Confident use of the MS Office suite and related programs
- Interest in public relations, media, or content creation, with any prior experience in these areas considered an advantage.
- Willingness to participate in field visits with the project team.
- Strong interest in community development, sustainable agriculture and food systems to contribute to GIZ's vision of sustainable development.
- Flexibility and willingness to perform other tasks assigned.

How to Apply

Interested candidates are invited to submit the following documents to the contact details below, indicating "**National Intern for Green Cluster**" in the subject line:

- A cover letter
- An updated CV in English
- Most recent recommendation letters or academic references, if available (if providing more than one, please merge them into a single PDF).

Contact Details:

GIZ Office Phnom Penh

Email: hr-cambodia@giz.de

Closing date: 15 February 2026

Women, diverse people, and people living with disabilities who consider themselves to have suitable qualifications are encouraged to apply.

Only shortlisted candidates will be contacted for an interview within two to four weeks after the application deadline.

You can find this job advertisement on our Facebook page: www.facebook.com/gizcambodia and LinkedIn page: www.linkedin.com/company/giz-cambodia.

Important: All applications **must** be submitted directly to our official email address: hr-cambodia@giz.de. Applications will only be processed if submitted through this designated channel.

Privacy Notice for Applicants:

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is committed to protecting your personal data. All personal information you provide during the application process will be collected, processed, and stored in accordance with applicable data protection regulations, including the EU General Data Protection Regulation (GDPR).

By submitting your application, you consent to the processing of your personal data for recruitment purposes. Your data will be used solely within the context of the recruitment procedure and will not be disclosed to third parties without your consent, except where required by law. Your personal data will be retained only as long as necessary for the recruitment process and according to statutory retention periods.