

WE ARE HIRING

Job Role: Junior Technical Advisor
Reports to: Cluster Coordinator
Contract Duration: 31.12.2027
Location: Accra



Implemented by:
giz Deutsche Gesellschaft für Internationale Zusammenarbeit

Company Profile:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) - is a public-benefit federal enterprise working in more than 100 countries worldwide. We work on behalf of the German Government and support public and private sector clients in a wide variety of areas, including economic development and employment, energy and environment, and peace and security. Our activities in Ghana cover three priority areas: Climate and Energy, Just Transition; Sustainable Economic Development, Training and Employment, and Peaceful and Inclusive Societies, which focuses on good governance.

Project Brief:

As the central point of contact for the private sector, the Agency for Business and Economic Development (AWE), together with a global network of advisors, advises companies, business associations and social partners on cooperation and funding opportunities in development cooperation. In collaboration with private-sector partners and bi- and multilateral programmes, AWE develops project ideas and brings them to implementation. In Ghana, AWE connects local market needs with German/EU private sector solutions in areas such as sustainable value chains/nearshoring, climate and resources, and sustainable energy.

Scope of Role:

We seek a Junior Technical Advisor to support the origination and implementation of private-sector cooperation in Ghana by conducting needs assessments, facilitating partnerships, advising on BMZ/EU development and foreign trade instruments, coordinating with trade promotion and GIZ's NIED Cluster, interfacing with AWE Germany for reporting and handling administrative tasks.

Tasks:

In his role as Junior Technical Advisor, the successful candidate is responsible for the following tasks:

- Support advisory services for companies on BMZ/EU instruments (e.g. develoPPP), in coordination with AWE experts in Germany.
- Support the identification of cooperation potentials between “Cooperation with the Private Sector (ZmW)” instruments and the GIZ portfolio in Ghana/the region; contribute to the origination and co-design of cooperation projects (on sustainable value chains, climate and resources, sustainable energy).
- Coordinate with local trade and investment promotion instruments and with the GIZ NIED Cluster in Ghana; support liaison with AWE Germany.
- Organize conferences, workshops, and trainings (logistics, documents, presentations, minutes, invitations).
- Manage administrative and procurement processes: organize travel; prepare and monitor procurement of goods and services in compliance with GIZ Processes and Rules (P+R).
- Prepare concept notes and reports; support knowledge management; contribute to monitoring and evaluation of project activities.

Profile:

- Master's in economics, business, engineering, or related field.
- 1–3 years' experience in private sector cooperation/project development.
- Knowledge in sustainable supply chains and/or climate mitigation/energy efficiency.
- Familiarity with development cooperation instruments (e.g., BMZ/EU) or fast learning ability.
- Ability to prioritize and deliver assigned tasks diligently under strict deadlines.
- Excellent skills in writing and speaking English; German is an asset.
- Ability to work proactively and independently
- Willingness to upskill as required by the tasks to be performed – corresponding measures are agreed with management.

How to Apply:

Interested and suitable applicants are to forward their detailed Curriculum Vitae (CV) and a one-page cover letter recruitment-ghana@giz.de quoting the **Job Code 2026/AWE/05/03** in the subject line. If you do not hear from us four (4) weeks after the deadline, please consider your application unsuccessful.

GIZ is an equal opportunity employer committed to diversity. All qualified candidates regardless of age, sex, ethnicity, race, and religion are encouraged to apply.

 **Closing date:** 18th March 2026