

National Internship Announcement

GIZ is a federally owned enterprise and is supporting the German Government in achieving its objectives in the field of international cooperation for sustainable development. In the Kingdom of Cambodia, the ASEAN-German cooperation projects work in two focal areas (i) Regional Economic Integration and (ii) Environment and Climate Change. Additionally, the team implements a bilateral project with a focus on the Circular Economy.

The mentioned project portfolio of economic and environmental development projects supports regional stability, sustainable prosperity and resilience and are directed in Cambodia towards enhancing the country's competitiveness, economic diversification, and the conservation of global goods. The project implementation includes capacity building and advises partners on national and local levels for the creation of better framework conditions for businesses, as well as the improvement of environmental protection. At a juncture where Cambodia is actively undertaking very comprehensive reform efforts, GIZ is committed to offering technical cooperation in an effective and efficient manner. GIZ is also able to establish linkages and facilitate cooperation between public and private actors in Cambodia and several other ASEAN countries. Projects under the mentioned two portfolios are:

- Promotion of Sustainable Agricultural Value Chain in ASEAN (AgriTrade);
- Support to Consumer Protection, Competitiveness, and Small and Medium Enterprises in ASEAN (SUCCESS);
- Promoting Trade-related Aspects for Circular Economy in ASEAN (TraCE).
- Reduce, Reuse, Recycle to Protect the Marine Environment and Coral Reefs (3RproMar II);
- Transboundary Water Cooperation in the Lower Mekong Basin (TWC III);
- Green Growth Initiative for Circular Economy (GGI4CE); and
- Southeast Asia Climate & Clean Air Initiative (SEACAI).

The main tasks of the position include:

- Assist in implementing the project's communication and visibility plan, including creating content for social media, newsletters, and other communication platforms;
- Support the planning and organization of events, workshops, and promotional activities.
- Prepare communication materials such as brochures, posters, banners, and project signboards to clearly present the project's impact;
- Assist in drafting press releases, articles, captions, and internal communication materials;
- Handle event photography and field documentation, ensuring the media archive stays updated;
- Help the team to track, connect with, and evaluate how well communication activities are working;
- Provide general administrative and logistical support for PR and communication activities;
- Translate and adapt communication materials from English to Khmer and vice-versa;
- Participate in daily organizational tasks such as reporting and attending team meetings when required.

Qualifications and Skills Required

- Currently enrolled in or a recent graduate (no longer than 6 months) of a degree program in Communications, Public Relations, Journalism, Marketing, International Relations, or a related field;
- Strong written and verbal communication skills in Khmer and English;
- Understanding of social media platforms and content creation;
- Interest in public relations, media outreach, and event coordination;
- Proficiency in Microsoft Office (MS Word, Excel, PowerPoint, and Teams); familiarity with design tools (e.g., Canva, Adobe Creative Suite) is a plus;
- Knowledge of photography, photo and video editing skills is an advantage;
- Self-organized, detail-oriented, and able to manage multiple tasks; and
- Willingness to learn, take initiative, and work in a team-oriented environment.

How to Apply

Interested candidates are invited to submit the following documents to the contact details below, indicating "*National Intern for PR and Communication*" in the subject line:

- A cover letter
- An updated CV in English
- Most recent recommendation letters or academic references, if available (if providing more than one, please merge them into a single PDF).

Contact Details:

GIZ Office Phnom Penh

Email: hr-cambodia@giz.de

Closing date: 31 March 2026

Women, diverse people, and people living with disabilities who consider themselves to have suitable qualifications are encouraged to apply.

Only shortlisted candidates will be contacted for an interview within two to four weeks after the application deadline.

You can find this job advertisement on our Facebook page: www.facebook.com/gizcambodia and LinkedIn page: www.linkedin.com/company/giz-cambodia.

Important: All applications **must** be submitted directly to our official email address: hr-cambodia@giz.de. Applications will only be processed if submitted through this designated channel.

Privacy Notice for Applicants:

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is committed to protecting your personal data. All personal information you provide during the application process will be collected, processed, and stored in accordance with applicable data protection regulations, including the EU General Data Protection Regulation (GDPR).

By submitting your application, you consent to the processing of your personal data for recruitment purposes. Your data will be used solely within the context of the recruitment procedure and will not be disclosed to third parties without your consent, except where required by law. Your personal data will be retained only as long as necessary for the recruitment process and according to statutory retention periods.