

Assessment grid for checking the eligibility of candidates/tenderers (local procedures)

CONFIDENTIAL

Candidate/Tenderer 1-5 of 0

1	Commission manager		Project title	H2Upp: Videography and photography support for three PiX PPPs	Processing number:	
2	Commercial assessor		Service tendered:		Transaction number:	
3	Technical assessor					
4						

5		Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5
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6 A. General information (all procedures)

7	I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
8	General administrative and/or legal documents (needs to be specified by country office)							
9	No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)							
10	No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)							
12	Information: Evidence of incorporation							
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium							
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided	At least:	R 600.000 ZAR					
15	Average number of employees and managers for the past three calendar years	At least:	2 persons					
16	Result							
17								
18	II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
19	The technical assessment is only based on reference projects with a minimum commission value of:			R200.000	ZAR			
20	At least	5	reference projects in the technical field videography in the context of development cooperation projects / sustainability initiatives					
21	and at least	2	reference projects in South Africa In the last 36 months before the date of publication of this tender.					
22	Result							
23								
24	Overall result, commercial and technical							
25								

26 B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Criterion	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30	1. Technical experience											
31	Technical experience (up to five specialist areas, including cross-cutting themes)											
32	1. Videography for public television broadcasters	20										
33	2. Videography / storytelling for sustainability initiatives	20										
34	3. Videography / storytelling for a private PiX project	20										
35	4. Animations to convey technical content in an approachable way	20										
36	5.	0										
37	Total 1.	80										
38	2. Regional experience											
39	Regional experience [please select region/country]											
40		0										
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)											
43		20										
44	Overall total	100										
44	Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment: _____
Date, full first and last names, function, OU

For the commercial assessment: _____
Date, full first and last names, function, OU