

INVITATION TO TENDER FOR THE SUPPLY OF TRICYCLES

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) intends to tender for the Supply of Tricycles

The GIZ Office Accra invites tenderers to submit, free of charge and without obligation on the part of GIZ, a tender based on the following terms and conditions. Non-conformity with all conditions mentioned could lead to the exclusion of the bid.

A) Conditions of the bid

- Tenders should be valid for a period of **three (3) months** after the deadline of Tender submission.
- Prices shall be fixed prices. Prices shall be free of VAT and other public charges. Prices shall be quoted in Ghana Cedis.**
- All interested suppliers are required to submit a letter, a company profile, and their quotes according to the specifications below:

B) Specifications

No.	Item	Specifications	Qty	Unit of Measure
1	Tricycle	Displacement: 150cc Max Power: 8.2 kW / 8500 rpm Max Torque: 10 N.m / 7000 rpm Fuel Tank Capacity: 14 L Cargo Size: 1850x1300 mm Dimension (LWH)mm: Minimum 3300*1240*1600mm Gross Weight: Minimum 480 Kg Wheel Distance: Minimum 1110mm Wheel Base: Minimum 2250mm Tire: Minimum 5.00-12 Leaf Spring: 4+3 Pieces Rear Axle: Drum Big Booster Axle Displacement: Minimum 250cc Chassis: Minimum 40*80 Steel Engine Type: Minimum 250 cc Single cylinder, 4-stroke, Water Cooling Fuel Type: Gasoline Fuel Consumption: Up to 3.9 (L/100km) (Eco consumption) Ignition type: CDI Start Options: Electric and Kick Design Max Speed: ≥60 km/h Brake (Front/Rear) Drum/Drum Gear Shift: 5 Forward + 1 Reverse Driving type: Shaft drive Head light: Yes Taillight: Yes Turning light: Yes Total vol. Of cylinder: Yes Tipping system: Yes Extra seat: Yes helping gear: Yes Helmet: Yes	4	Pieces
2	Transportation	Delivery to Walewale	1	

C) Bid documents

Tenderers will be required to provide the following:

- Signed letter of bid with
 - 1.1. priced quotation to the **required specification and conditions**
 - 1.2. indication of **delivery period**
- Company profile, max. 5 pages A4
- Commercial qualification**
 - 3.1. Valid Tax Clearance Certificate,
 - 3.2. Business Registration Certificate,
 - 3.3. VAT Registration Certificate,
 - 3.4. Valid SSNIT Clearance Certificate
 - 3.5. Declaration of Business Ownership by General Manager (Inclusion of Form A for Sole Proprietorship or Form 3 for Limited Liability)

PLEASE NOTE:

THE CURRENCY OF YOUR OFFER SHOULD BE IN GHANA CEDIS

ALL PROSPECTIVE BIDDERS ARE REQUIRED TO PERFORM THEIR TAX OBLIGATIONS IN GHANA.

Tenders should be sealed and marked as:

Tenders Number: 7000003120 / G-011229-031 "Supply of Tricycle"

Tenders should be sent to the following address:

The Procurement Unit
GIZ Ghana
No. 7 Volta Street, Airport Residential Area, Accra
P.O. Box KA 9698,
Accra

To All Bidders:

- Bids must be submitted at the **GIZ Ghana Country Office Reception.**
- The deadline for submission is **27.04.2026 until 11:59 PM.**
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.
- This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.

ONLY SHORTLISTED FIRMS WILL BE CONTACTED