

VACANCY ANNOUNCEMENT

Reference #	062/05/2026/CA/InCRIS/New Delhi
Project	Integrated Climate Risk Management in India (InCRIS)
Position	Communication Advisor
Band	4
Location	New Delhi

To apply click on the link: <https://www.giz-jobs.com/india/>

Documents to be submitted:

- CV and a statement of suitability for this position
- A maximum of 2 pages note on one of the topics given below:
 - How can digitalisation/ technology advancement be best used for last-mile delivery of early warnings in India?

Or

 - What role do social media platforms play in disaster communication, and how do you verify information to curb misinformation during crises?

Last Date of Application: 07th June 2026

A. About GIZ India

For details, click on: <https://www.giz.de/en/worldwide/368.html>

B. Project Background

The Indo-German Bilateral Cooperation project titled 'Integrated Climate Risk Management in India (InCRIS)' is being implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in Cooperation with National Disaster Management Authority (NDMA) under the aegis of Ministry of Home Affairs (MHA). The objective of the project is to strengthen the institutional and technical capacities of state actors in selected federal states and at national level for the integrated management of climate risks with a focus on heatwaves.

Integrated heatwave management as a core component of comprehensive climate risk framework remains a crucial task to build resilience and mitigate the cascading impacts of heatwaves on vulnerable communities.

The project focuses on incorporation of holistic approaches for alleviation of heatwave related impacts through policy instruments and actionable strategies at national and sub-national level. These strategies would aim to be gender-responsive and capacity-enhancing for communities, since the impacts of climate change and its associated risks affect different social groups disproportionately.

C. Responsibilities

- Lead the policy advocacy and communication aspects in the project to strengthen the dissemination of project interventions to various stakeholders.
- Lead the creation of digital decision support tool in cooperation with project partners for effective planning and preparedness of heatwave management.
- Strategize and coordinate private sector cooperation in the project (industry forums/ companies/national and international financial institutions/ etc. replication and scaling of project interventions.

Core scope of Tasks

Policy Advocacy

- Lead the planning, implementation, monitoring, and coordination of policy advocacy and outreach strategy, dissemination plan including innovative digital solutions.
- Identify innovative means of communication (digital/non-digital), prepare terms of reference and contracts for hiring external partner/agencies/ experts to execute such activities.
- Ideate and Coordinate the development of communication products on the topic of climate & disaster risks, gender inclusive risk management, and disaster risk financing.
- Coordinate the development of a centralized digital platform (Digital decision support tool).
- Lead and contribute to the time bound requests from partner Ministry, project's State/Dist. departments on the project (reports/speech/talking points etc) including other related aspects of climate and disaster risk resilience and financing.
- Content development for project-related publications, papers, concept notes, technical documents, roadmaps, and framework development as per project requirements.
- Contribute to Project Steering Committee (PSC) and Project management committee meeting (PMC) and record the discussion/agreements.
- Contributes to projects' operational planning and updates information on project progress, documents, and reports regularly on the status of results.
- Responsible for planning, coordinating, documenting meetings, workshops, seminars, and other project activities with a focus on technical aspects.

Digitalisation & Outreach

- Coordinate the processes required for design, development and management of digital decision support tool (DST-eg. Web portal) on climate risks (eg. Heatwave management)-ToRs & RFP preparation as per GIZ processes and manage the contract.
- Plan and executes topical dialogues, talks and workshops at project, cluster, and GIZ global levels.
- Coordinate digital communication materials on project activities and its outreach through social media, events, workshops, field visits etc.
- Manage the MS Teams channel, DMS, IDA for the project team and curates and maintains the database and file structure for the team by creating a file structuring framework.
- Contribute to the project related technical reports including Ministerial annual reports as required by GIZ.

Private Sector Cooperation

- Develop strategy to foster private sector cooperation in the project with national and international institutions/banks/agencies for climate & disaster risk resilience.
- Identify and steer multi-stakeholder dialogues to strengthen Public-Private-Partnership model in the project through Knowledge networks/ Industry platforms/ national/international workshops, etc. and its subsequent documentation (G20 DRR/UNDRR/UNFCCC/Loss & Damage etc).
- Facilitate activities and work on synergies with other sectoral/ climate initiatives within GIZ as well as networking with other relevant partners/ stakeholders (NIDM/CDRI/Climate finance companies & institutions).
- Travel to project areas, undertake fields visits, plan project events and participate in meetings, workshops as per project requirement.

Other duties/additional tasks:

- Support ideation of new projects & business development.
- Support in other coordination and project management tasks as and when required, as delegated by the project lead.

D. Required Qualifications, Experience and Competencies

- Master's degree or equivalent in climate change/ development communication/ Media studies/ Public policy/ or other closely related field.
- 5-7 years' professional experience of working in development sector/ Media house/ CSR/Knowledge management.
- Understanding of Web-based applications and Digitalisation for ideation of tools (eg. web portal, digital decision support tools etc.)
- Experience working with international cooperation organisations, Private sector institutions/CSR will be an added advantage.
- Excellent quantitative and qualitative analytical skills.
- Ability to work in a complex workspace with project team, Ministry/State/ District level departments, and other partners.
- Excellent writing, communication, and presentation skills, both oral and written in English.
- Knowledge of regional languages will be an asset..
- Excellent command over– MS Office (word, excel, power point), and ability to operate with on-line web-based applications.

E. Location: New Delhi

F. Duration of the contract: 31 August 2027 (possibility of extension)

Application without GIZ application form will not be considered

- Only shortlisted candidates will be contacted.
- GIZ supports Work-Life Balance.
- GIZ promotes Gender Diversity – Applications from women professionals are encouraged.
- Please note that those individuals who have completed a consultancy assignment with GIZ in less than 6 months prior to the intended start date for this position will not be shortlisted due to organisational policy.

Disclaimer: As per GIZ's data confidentiality policy, candidate's application is stored in our database for six months and is deleted thereafter.