
Terms of Reference

“Reduce, Reuse, Recycle to Protect the Marine Environment and Coral Reefs – Phase 2 for the Project Component in the Philippines”

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is an international cooperation enterprise for sustainable development with worldwide operations on behalf of the German Government. GIZ Philippines seeks a qualified candidate for one (1) position as:

Advisor - Integrated Waste Management and Circular Economy (Band 4)

to support project implementation through technical expertise and to contribute to the achievement of the programme’s contractual targets, in close coordination with other GIZ experts, staff, and project partners in the Philippines and ASEAN.

Project background:

The project **Reduce, Reuse, Recycle to Protect the Marine Environment and Coral Reefs – Phase 2** is a follow-up to the earlier **3RproMar** project and builds on the experience of the **ASEAN Municipal Solid Waste Management Enhancement (AMUSE)** project. It aims to strengthen the institutional capacities of ASEAN Member States (AMS) in implementing integrated waste management (IWM) and circular economy (CE) approaches, with a particular focus on marine litter prevention.

Both 3RproMar and AMUSE have contributed to regional cooperation, capacity development, and private sector engagement in waste management and marine litter prevention. In addition, AMUSE has advanced CE solutions in tourism cities and municipalities. These experiences form the foundation of **3RproMar Phase 2 (3RproMar2)**, which pursues the following overall objective: *The institutional capacities of selected stakeholders in the ASEAN Member States are strengthened with regard to integrated waste and recycling management, with a focus on the prevention of marine litter.* To achieve this objective, the project focuses on strengthening technical and organizational capacities at regional, national, and local levels, where limited coordination and expertise continue to constrain effective waste management and circular practices. Activities include fostering public-private collaboration, enhancing regional knowledge-sharing platforms, promoting scalable solutions from successful pilot projects, and contributing to discussions related to the upcoming International Legally Binding Instrument (ILBI) to End Plastic Pollution.

Main Role:

The Advisor on Integrated Waste Management and Circular Economy will support and coordinate the project implementation with his/her technical expertise and will be responsible for contributing towards the achievement of the program’s contractual targets. Key focus of this position lies in working with the national government, in particular the Department of Environment and Natural Resources (DENR) and its Environment Management Bureau (EMB) and selected local municipalities in the Philippines.

Reporting Relationship:

The Advisor reports directly to the Team Leader PH, supports the PSE Advisor, and holds office in GIZ BMU Office, DENR BMB, Diliman, Quezon City.

In carrying out his/her role, the advisor performs the following major functions/duties:

A. Responsibilities

The advisor is responsible for:

- The incumbent supports the development of sustainable business or financing models of integrated waste management and CE at national, provincial and municipal levels, with a focus on marine litter prevention, and its subsequent integration in ASEAN framework documents.
- She/He supports the delivery of technical inputs towards the development of national incentives or support mechanisms for the integrated waste and CE by engaging with national or provincial dialogue platforms.
- She/He provides advisory for the involved stakeholders and private sector, e.g. hosting exchange formats, giving technical inputs for sustainable business plans along the plastic value chain and/or reduces plastic in products/packaging.
- She/He provides advisory for the involved municipalities and the consultant contracted by GIZ to implement selected pilot projects, including M&E of these project components,
- She/He will implement daily operational aspects of all issues related to integrated waste management and CE within the project framework.

The incumbent performs the following tasks:

B. Tasks

1. Professional advisory services

- Supporting the design, preparation and implementation of regional and national workshops, seminars and other activities that address reduction of waste leakage into the ocean, development of sustainable business plans, and business and financial models on IWM and CE.
- Formulates terms of reference, select and supervision of external support (consultants) assignments to act as trainers/experts for selected research studies, workshop and/or training events,
- Supports monitoring & evaluation for the assigned project-related targets / outputs, especially for the implementation of pilot projects with selected municipalities in coordination with the Project Leader and the regional GIZ 3RproMar2 Team in Indonesia,
- Provides inputs/review & backstopping of policy papers and research studies developed in the frame of project context.

2. Coordination and cooperation

- Assists with general project planning and develop project concepts including preparation, organization and moderation of planning exercises and their implementation, management, monitoring, quality management, evaluation, communication and documentation,
- Communicates relevant tasks and project developments with involved team members from the Philippines and the other involved target countries of 3RproMar2,
- Ensures cooperation, regular contact and dialogue with partners, relevant organizations, non-governmental agencies and individuals in the project, with sub-contractors and with other projects to improve and maintain good working relationships.

3. Knowledge management

- Ensures knowledge transfer of project information,
- Provides background research and strategy formulation within the project area,
- Supports and documents relevant aspects and process to produce project-related knowledge products,
- Draft reports and presentation documents,

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- Supports the planning of appropriate inputs, e.g. baselines, data and information compilation for various project reports including annual reports and contributes to the other reports required by GIZ Head Office.

4. Other duties/additional tasks

- Performs other duties and tasks at the request of the project leader,
- Contributes actively to a good working climate and team working within the project.

C. Required qualifications, competences and experience

Qualifications

- University degree (MA/MSc, MBA, or comparable qualification) from a recognized institution in natural resource management, environmental management, engineering, solid waste management, or plastic/packaging waste management, or other relevant field of study.

Professional experience

- Minimum of 5 years professional experience related to the fields of waste management, circular economy,
- Knowledge of waste management and the Philippine waste policy framework,
- Experience in cooperation with public and private sectors and in working with municipalities and planning and implementation of municipal waste management systems,
- Networking with public and private sectors in Philippines regarding waste management and recycling,
- Experience in working with international and/ or German development cooperation projects.

Other knowledge, additional competences

- Excellent communication skills and spoken and written English,
- High proficiency with/ excellent command of MS Office,
- Strong organizational competence with good coordination skills and competencies to perform within an intercultural team,
- Ability to work in an intercultural environment,
- Reputation of integrity, credibility and firmness.

Duty Station: Quezon City

Contract Duration: earliest possible date to 31 December 2028

Line Management: Team Leader PH