Assessment grid for checking the eligibility of candidates/tenderers (local procedures)

CONFIDENTIAL

CandidateTenderer 1-5 of 0

Commission manager		Project title	**Article 6 Connect**	Processing number:	**G-018159-004**
Commercial assessor		Service tendered:		Transaction number:	**7000010749**
Technical assessor					

	Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5
A. General information (all procedures)					
I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
General administrative and/or legal documents (needs to be specified by country office)					
No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)					
No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)					
Information: Evidence of incorporation					
In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium					
Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided — At least: R 700 000 (state the currency)					
Average number of employees and managers for the past three calendar years — At least: 3 persons					
Result					
II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
The technical assessment is only based on reference projects with a minimum commission value of: R 700 000 (state the currency)					
At least 3 reference projects in the technical field [website development, content management					
and at least (If needed only complete with other minimum criteria or erase) 3 reference projects in Southern Africa In the last 36 months (for construction contracts 60 months) before the date of publication of this tender.					
Result					
Overall result, commercial and technical					

B. Ranking (in addition for calls for competitive tender with a limited number of candidates)

III. Weighted criteria											
(1) Critereon	(2) Weighting in %	(3) Score (max.10)	(4) Assessment (2)x(3)	(5) Score (max.10)	(6) Assessment (2)x(5)	(7) Score (max.10)	(8) Assessment (2)x(7)	(9) Score (max.10)	(10) Assessment (2)x(9)	(11) Score (max.10)	(12) Assessment (2)x(11)
1. Technical experience											
Technical experience (up to five specialist areas, including cross-cutting themes)											
1.											
2.											
3.											
4.											
5.											
Total 1.											
2. Regional experience											
Regional experience in Southern Africa											
3. Experience of development projects (ODA-financed)											
Experience of development projects (at least 50% ODA-financed)											
Overall total											
Ranking			1		1		1		1		1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment: _____ Date, full first and last names, function, OU

For the commercial assessment: _____ Date, full first and last names, function, OU