



Vacancy Announcement #070/2026

Internship - Better Migration Management BMM IV Project

Social Transformation Cluster

Contract duration: February 02, 2027

Application deadline: 15.07.2026

Duty station: Addis Ababa

Brief and attractive description of the project/ unit

Background

The Better Migration Management (BMM IV) Programme aims to strengthen human rights-based migration governance and support national authorities in addressing trafficking in persons and the smuggling of migrants in the Horn of Africa. The programme is commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ), co-financed by the European Union, and implemented through a partnership between GIZ, IOM, UNODC, and CIVIPOL. BMMs intervention partner countries are in the Horn of Africa region: Djibouti, Ethiopia, Kenya, Somalia.

The BMM programme has two components:

- Effective institutions to address trafficking and smuggling
- Protection.

The internship offers an opportunity to gain practical experience in the implementation of an international development programme and to develop an understanding of programme management, coordination, and administrative processes within GIZ.

Objectives of the Internship

Under the supervision of the BMM IV team in Ethiopia, the intern will gain insights into programme implementation and project administration while supporting the day-to-day activities of the project team.

Responsibilities and Tasks

The intern will support the BMM IV team by:

- Assisting in the planning, preparation, and implementation of programme activities, including workshops, trainings, meetings, and field missions.
- Providing administrative and organizational support to the programme team in the daily implementation of project activities.
- Supporting the preparation and documentation of meeting materials, participant lists, agendas, minutes, and other programme documentation.



- Assisting with logistical arrangements for events, including participant communication, travel, accommodation, and venue coordination.
- Supporting communication and coordination with implementing partners and other stakeholders, under the guidance of the programme team.
- Assisting with travel arrangements, visitor programmes, and general office coordination.
- Performing other tasks assigned by the supervisor that contribute to the successful implementation of the programme.

Learning Outcomes

During the internship, the intern will gain practical insights into:

- Programme implementation within an international development cooperation project.
- Project planning, coordination, and monitoring processes.
- Administrative and financial procedures within GIZ.
- Event organization and stakeholder coordination.
- Working in a multicultural and multi-partner programme environment.

Required qualifications, competencies, and experience.

Qualifications

- Enrolled in or recently graduated (within the last 12 months) from a Bachelor's or Master's programme in Political Science, International Relations, Development Studies, Law, Public Administration, Social Sciences, Business Administration, or a related field.
- Demonstrated interest in international development cooperation, migration governance, human rights, or related fields.
- Strong organizational skills and attention to detail, with the ability to manage multiple tasks simultaneously.
- Good interpersonal and communication skills, with the ability to work effectively in a multicultural team environment.
- Proactive, reliable, and willing to learn in a dynamic project setting.
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint, Outlook).
- Excellent command of English, both written and spoken; knowledge of Amharic is an asset.
- Previous experience through internships, volunteering, or university projects in programme support, administration, or event organization is an advantage but not required.
- Strong intercultural sensitivity and ability to navigate complex stakeholder environments.
- Team player with a proactive, solutions-oriented mindset and the ability to work independently under pressure.
- High gender awareness and intercultural sensitivity
- Ability to meet deadlines and work under pressure
- Ability to accept constructive feedback



Application procedure:

Interested and qualified candidates shall submit their motivation letter along with their non-returnable recent CV via recruitment-ethiopia@giz.de

Note:

Please make sure you mention the vacancy number and position **Internship #070 _Your Full Name** in the subject line of your email application.

Due to the large number of applications, we categorize applications with vacancy numbers.

Applications without vacant numbers in subject lines might not be categorized in the appropriate folder and could be disqualified.

Only short-listed candidates will be contacted. We encourage people with disabilities to apply for the position. In the case of equal qualification, people with disabilities will be given preference.

Applications from qualified women are encouraged.

"Please refer to our [brochure](#) to learn more about GIZ's attractive benefit package."

