

Assessment grid for checking the eligibility of candidates/tenderers (local procedures)



CONFIDENTIAL

CandidateTenderer 1-5 of 0

1	Commission manager		Project title	ABS Compliant Bio-trade in South(ern) Africa (ABioSA)	Processing number:	G-012159-201						
2	Commercial assessor		Service tendered:	Provide integrated Monitoring, Evaluation, Learning and Knowledge Management s	Transaction number:	7000016850						
3	Technical assessor											
4												
5			Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4						
6			Candidate/tenderer 5									
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No						
8	General administrative and/or legal documents (CIPC Documents, Valid SARS Tax Clearance Certificate with PIN and the Bank Letter (not older than 3 months)											
9	No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)											
10	No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)											
12	Information: Evidence of incorporation											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided											
15	Average number of employees and managers for the past three calendar years											
16	Result											
17												
18	II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No						
19	The technical assessment is only based on reference projects with a minimum commission value of:											
20	At least 2 reference projects in the technical field											
21	and at least 0 reference projects n/a											
22	Result											
23												
24	Overall result, commercial and technical											
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Critereon	Weighting in %	Score (max 10)	Assessment (2)x(3)	Score (max 10)	Assessment (2)x(5)	Score (max 10)	Assessment (2)x(7)	Score (max 10)	Assessment (2)x(9)	Score (max 10)	Assessment (2)x(11)
30												
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	1. Results-oriented monitoring and evaluation and implementation of large-scale surveys.											
34	2. Working with mixed-methods data, incl. integration of qualitative narrative evidence (such as MSC stories or SenseMaker signifiers) with quantitative indicator data within relevant sector											
35	3. Theory of change application, OECD/DAC evaluation criteria, UNCTAD BioTrade Principles and Criteria, Knowledge Ecology											
36	4. Data coordination, data management, or research administration roles, ideally within multi-stakeholder programmes											
37	5. Methodologies for indicators dealing with awareness, attitudes, self-perception, agency, engagement, networking, and collective vision.											
38	Total 1.											
39	2. Regional experience											
40	Regional experience in Southern Africa											
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)											
43	Overall total											
44	Ranking											

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

For the commercial assessment:

Date, full first and last names, function, OU

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