

Self-declaration of eligibility for the award of local service contracts

Contract number: 7000015905

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1. Key information

I/we hereby declare:

General information on the candidate or on the company authorised to represent a candidate/bidding consortium:

Name:	
Street address	
Postcode and town/city	
Name of bank	
Name of account holder	
IBAN	
BIC	
Tax number	
Questions may be addressed to:	
Email:	
Tel.:	

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Information to be provided by legal persons

Please attach a copy of your current commercial register entry / company register entry as a separate file. The copy shall not be older than six months In the case of candidate/bidding consortia, the self-declaration and a copy must be provided for each member. You can find further provisions under 5.2 of the application requirements.

Commercial register number / Register number:	
Legal form of the company	
Responsible court / Responsible public authority	
Is your company's headquarters in Afghanistan, Belarus, Iran, Russia or Eastern Ukraine (+Crimea)?	☐ YES, in: ☐ NO

2. Grounds for exclusion

Do any of the following grounds for exclusion apply in your case?

A. Compulsory grounds for exclusion

A person whose conduct is imputable to the company has been convicted by final judgement or a final administrative fine has been issued for one of the following offences:

- fraud
- money laundering
- taking and giving bribes, granting benefits, corruption or similar
- human trafficking, forced labour, exploitation of labour or similar
- financing of terrorism
- Others

☐ NO, none of the above mentioned compulsory grounds for exclusion applies

☐ YES, one of the above mentioned compulsory grounds for exclusion applies

If yes, please provide details:

B. Facultative grounds for exclusion

GIZ may at any point of the procedure exclude the bidder if:

1. the company has demonstrably breached applicable **environmental, social or labour obligations** in carrying out contracts;
2. the company is insolvent, an **insolvency proceeding** or a comparable proceeding over the assets has been filed or opened, the company is in liquidation proceedings or has ceased to do business;

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3. the company has demonstrably committed **grave professional misconduct** which renders its integrity questionable;
4. the contracting authority has sufficient indications that the company has concluded agreements with other undertakings or engaged in concerted practices which have as their object or effect, the **prevention, restriction or distortion of competition**;
5. a **conflict of interest** exists in the execution of the procurement procedure which could compromise the impartiality and independence of a person working for the public contracting authority in the executing of the procurement procedure and which cannot be effectively remedied by other, less intrusive measures;
6. a distortion of competition results from the **prior involvement of the bidder in the preparation of the procurement procedure**, and such distortion of competition cannot be remedied by other, less intrusive measures;
7. the company has produced **significant or persistent deficiencies in the performance of a substantive requirement** under a prior contract **which led to an early termination, damages or other comparable sanctions**;
8. the company has committed a **serious misrepresentation or withheld information or is not able to submit the required evidence** with respect to the grounds for exclusion or the selection criteria;
9. the bidder has attempted to unduly **influence the decision-making process** of the contracting authority; has attempted to obtain confidential information that may confer upon it undue advantages in the procurement procedure; or has negligently or intentionally provided misleading information that may have a material influence on the decision of the contracting authority concerning the award decision, or has attempted to provide such information.

☐ **NO**, none of the above mentioned facultative grounds for exclusion applies.

☐ **YES**, one of the above mentioned facultative compulsory grounds for exclusion applies.

If yes, please provide details:

If yes, have 'self-cleaning measures' been taken?

☐ YES, one of the following measures has been taken:

GIZ shall not exclude the company for which a ground for exclusion exists if

1. The company has proven that it has paid or undertaken to pay compensation for any damage caused by the criminal offence or misconduct;
2. The company has proven that it has comprehensively clarified the facts and circumstances associated with the criminal offence or misconduct and the damage caused thereby by actively collaborating with the investigating authorities and the public contracting authority; and
3. The company has proven that it has taken concrete technical, organisational and personnel measures that are appropriate to prevent further criminal offences or misconduct.

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If yes, please describe the action taken:

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH will assess the action taken by the company and decide on a case-by-case basis whether there are grounds for exclusion.

The candidate also agrees to inform GIZ without delay if any of the issues or grounds for exclusion described above arise during the tender procedure.

Priority of GIZ's own clauses

The tenderer acknowledges and agrees that all clauses introduced in the procurement procedure by GIZ via the tender documents will take priority and declares that no content other than the offer content submitted, including but not limited to previous contracts, other documents or the tenderer's own general terms and conditions, will be made an integral part of the offer.

Only for open tender and competitive tender with publication (EOI) above 20.000 EUR

3. Minimum Requirements for Economic and financial capacity

A. Key company figures

Did your turnover in the select an element corporate division name amount to at least **ZAR 1,975.000** net on average (per year) in the past three financial years?

- ☐ Yes
☐ No

Is the average number of employees and managers in the last three calendar years **at least 4 employees**?

- ☐ Yes
☐ No

B. Technical capacity

Proof of technical eligibility is provided by naming up to 10 reference projects. Please enter the relevant information from the past three years in the table 'Overview of reference projects' in line with the required criteria. Candidate/bidding consortia should also submit no more than 10 reference projects.

The reference projects of a candidate/bidding consortium may also have been completed by one member of the consortium. Candidates that do not meet these minimum criteria will be considered ineligible and excluded from the subsequent tender procedure.

Minimum requirements for references

The technical assessment is based only on reference projects with a minimum contract volume of **ZAR 350,000.00**

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At least 3 reference project(s) in the field of Capacity Needs Assessment for Data Analysts and Data Users and at least 1 reference project in South Africa in the last three years.

We hereby declare:

The minimum requirements for reference projects in the required technical field are fulfilled.

The corresponding reference project numbers (as per the table below) are: numbers

The minimum requirements for reference projects in the required region are fulfilled.

The corresponding reference project numbers (as per the table below) are: numbers

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Overview of reference projects *(only reference projects with the minimum contract volume stipulated in 'Minimum requirements for references')*

No.	Project title	Commissioning party	Term ¹	Contract value in ZAR	Country	Region/country	Technical experience	Project description (brief description of the content of the measure)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

¹ In the past three years.

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By submitting this document, I/we confirm that the aforementioned information is complete and true.

Name of bidder, function, date