

Assessment grid for checking the eligibility of candidates/tenderers (local procedures)

CONFIDENTIAL

Candidate/Tenderer 1-5 of 0

1	Commission manager		Project title	Support to ReNOKA			Processing number:	G-100408-005				
2	Commercial assessor		Service tendered:	Graphic design and illustration services			Transaction number:	7000020956				
3	Technical assessor											
4												
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5				
6	A. General information (all procedures)											
7	I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No				
8	General administrative and/or legal documents											
9	No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)											
10	No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)											
12	Information: Evidence of incorporation											
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium											
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided			At least:	375000	LSL						
15	Average number of employees and managers for the past three calendar years			At least:	1	persons						
16	Result											
17	II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No	Yes / No	Yes / No				
19	The technical assessment is only based on reference projects with a minimum commission value of:			100000	LSL							
20	At least	3	reference projects in the technical field	Graphic design								
21	and at least	0	reference projects in Southern Africa	In the last 36 months before the date of publication of this tender.								
22	Result											
23	Overall result, commercial and technical											
24												
25												
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)											
27	III. Weighted criteria											
28	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
29	Critereon	Weighting in %	Score (max.10)	Assessment (2)x(3)	Score (max.10)	Assessment (2)x(5)	Score (max.10)	Assessment (2)x(7)	Score (max.10)	Assessment (2)x(9)	Score (max.10)	Assessment (2)x(11)
30												
31	1. Technical experience											
32	Technical experience (up to five specialist areas, including cross-cutting themes)											
33	1. Graphic design			40								
34	2. Layout			40								
35	3. Illustrations			20								
36	4.											
37	5.											
38	Total 1.			100								
39	2. Regional experience											
40	Regional experience [please select region/country]											
41	3. Experience of development projects (ODA-financed)											
42	Experience of development projects (at least 50% ODA-financed)											
43	Overall total			100								
44	Ranking				1	1	1	1	1	1	1	1

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU