

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

#REF!

(increases automatically if entries are made on the following pages)

1	Officer responsible for the commission		Project title	Country Office	Tender number:	10049727
2	Commercial assessor		Service tendered:	Translation		
3	Technical assessor					
4						
5						
6	A. General information (all procedures)					
7	I. Commercial eligibility assessment					
8	Mandatory grounds for exclusion as per section 123 GWB					
9	Optional grounds for exclusion as per section 124 para. 1 GWB					
10	Optional grounds for exclusion as per section 124 para. 2 GWB					
11	Optional grounds for exclusion as per section 22 LKSG					
12	Information: Evidence of commercial register entry					
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium					
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	200000	EUR (net)		
15	Average number of employees and managers for the past three calendar years	At least:	10	persons		
16	Result					
17	II. Technical eligibility assessment					
18	The technical assessment is only based on reference projects with a minimum commission value of:					
19			100000	EUR (net)		
20	At least	3	reference projects in the technical field	Translation services		
21	and at least	2	reference projects	in Iraq	In the last 36 months (deadline: date of publication of invitation to tender).	
22	Result					
23	Overall result, commercial and technical					
24						
25						
26	B. Ranking (in addition for calls for competitive tender with a limited number of candidates)					
27	III. Weighted criteria					
28	(1)	(2)	(3)	(4)	(5)	(6)
29	Criterion	Weighting	Score	Assessment	Score	Assessment
30		in %	(max.10)	(2)x(3)	(max.10)	(2)x(5)
31	1. Technical experience					
32	Technical experience (up to five specialist areas, including cross-cutting themes)					
33	1.Proven experience working with international organisations and/or NGOs		20			
34	2.Proven language proficiency and translation capability in Arabic, English, and German		22			
35	3.Experience in translating legal, financial, and administrative documents, including contracts		28			
36	###					
37	Total 1.		70			
38	2. Regional experience					
39	Regional experience		20			
40	3. Experience of development projects (ODA-financed)					
41	Experience of development projects (at least 50% ODA-financed)		10			
42	Overall total		100			
43	Ranking			#REF!		#REF!

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU

